

# **MERRIOTT PARISH COUNCIL**

19.45 hrs Members met at the Recreation Ground to

- View the pitches – bottom corner adequate for 5x5 and training.
- Bowling green hedge- to be cut back to regenerate. Building spoil to make bund where tractor shed situated at present.

## **Minutes of the Extraordinary PARISH COUNCIL meeting held in the Tithe Barn on MAY 20<sup>th</sup> 2013**

**DUE TO THE PRIVATE AND CONFIDENTIAL FINANCIAL INFORMATION FOR  
DISCUSSION THIS MEETING WILL BE CLOSED TO THE PRESS AND PUBLIC.**

**Meeting commenced at 20:15hrs.**

**PRESENT:** Mr A Wallis (Chairman), Mr S Bending, Mr G Merrick, Mr I Noble, Mr B Norton, Mr M Steer, Mrs S Sumpter,

**IN ATTENDANCE:** M Andrews( Clerk).

**APOLOGIES FOR ABSENCE:**

None

### **CODE OF CONDUCT, DECLARATIONS OF INTEREST & GRANTS OF DISPENSATION.**

**2013/242** Each member present has completed a grant for dispensation form being resident in the village and tasked with discussing financial issues.

### **Review of Community Pavilion Tender results**

**2013/243** The following information was circulated to members before the meeting for consideration.

7 contractors responded to the tender request advertisement.

Tony Miles, Michel Cable, G Allen, Paul Cox, Gary Edmunds, Oyster construction, DR Jones.

From these, following consultation and with recommendation from the Architect FIVE CONTRACTORS, Tony Miles, G Allen, Paul Cox, Gary Edmunds, Oyster Construction were sent the specification to quote against. The return date was extended to April 29<sup>th</sup> because of Easter Holidays.

April 29<sup>th</sup> 9.30 Mr A Wallis Chairman to PC, Mr I Noble PC Cllr, M Andrews Clerk & Responsible Officer to PC, Mr J Wratten, Architect were present for opening the returned tenders.

1. T Miles £178,389.00
2. G Allen £98,689.50 (Sept start date)
3. P Cox £135,600.48 (June start finishing August) (Not VAT registered.)
4. Oyster – Not returning tender as taken on work and unable to fit this job in.
5. G Edmunds – no return but following conversation with Architect is interested in putting in quote. Apologises as thought there was still time to the end of the month.

- Concern raised at the cost difference between the quotes received.
- Agreed to wait for quote from G Edmunds.
- Meet again May 10<sup>th</sup> at the latest.

**May 10<sup>th</sup> 9.30 Mr I Noble, M Andrews, J Wratten – Apologises A Wallis.**

Mr Edmunds did make a favourable return of £125,000, however since then he has accepted another job and will not be able to fit this work in within the year.

**ACTIONS – J WRATTEN**

- Speak with Mr Allen and ask if earlier ground works would be possible. Go through the specification again and invite workings out to make an exact comparison.
- Speak with Mr Cox about not being VAT registered and what that means for the Contract and Council.

**May 13<sup>th</sup> Notes from Mr J Wratten following meeting with contractors circulated to members.**

1. Mr Allen : Review of Specification and cost gave an additional £5,750 raising the cost to £104,439. Earliest start time is September.
2. Mr P Cox: Review of Specification and issues of VAT. The accounts are all cash accounts and the main body of materials would be obtained from Build Base. Account to be opened in the name of a client to be run where the discount would still be available. In this connection it was agreed between Mr Cox and Mr Wratten that it would be appropriate for half of the discount (half = £7,000) could be allowed to the client in respect of this arrangement.

VAT on £47,674.....£9,535

VAT on £15,000.....£3,000

Electrical sub contractor.....say £1,000

Approximate total .....£13,500

50% of trade discount .....£7,000

Approximate total £20,500 effectively reducing the price for the works to approximately £115,000.

The tender document indicated a start date of 3<sup>rd</sup> June but an extra job was taken on of 2 weeks work which would not allow a start on site until the 17<sup>th</sup> June for a completion by the end of August

**2013/244** Cllr Bending Proposed that contractor P Cox is the preferred contractor and engaged for the job. Seconded by Cllr Sumpter and unanimously agreed subject to clearance from the Auditor on the accounting as contractor not VAT registered.

- Discussion on supply of Electric –quote £3,135. Cllr Steer to review this.
- Mains Water – already available on site.
- Septic tank – to be cleaned

**2013/245 ACTIONS: Clerk**

- To advise Architect of preferred Contractor.
- Ask Architect to identify cost of disabled ramp, disabled toilet and fittings so that grant application can be made to Yarlington.
- Cost of heating in specification against cost of alternative heating panels.
- Copies of the tender returns needed to include in Grant applications.

**Meeting closed at 20:55hrs.**

**Next meeting: Monthly Parish Council meeting June 3<sup>rd</sup> 2013. 19.00hrs. Merriott Tithe Barn**